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RAPAT UMUM PEMEGANG SAHAM LUAR BIASA (“RUPSLB”)/ *EXTRAORDINARY MEETING OF SHAREHOLDERS (“EGMS”)*

JAKARTA

14 OKTOBER 2026/*14 OCTOBER 2026*

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TATA TERTIB RUPSLB / EGMS RULES OF PROCEDURE

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I. Ketentuan Umum / *General Provisions*

- **RUPSLB menggunakan bahasa Indonesia, kecuali sesi tertentu bisa pakai bahasa Inggris atau Jepang (apabila diperlukan)**
  - *The EGMS shall be conducted in the Indonesian language, except that certain sessions may be conducted in English or Japanese, if necessary.*
- Diselenggarakan sesuai peraturan perundang-undangan dan Anggaran Dasar Perseroan
  - *The EGMS shall be conducted in accordance with the prevailing laws and regulations and the Company's Articles of Association.*
- Tata Tertib ini menjadi pedoman agar rapat berjalan tertib, teratur, dan efisien
  - *These Rules of Meeting shall serve as the guidelines to ensure that the meeting is conducted in an orderly, well-organized, and efficient manner*

II. Pimpinan Rapat / *Chairperson of the Meeting*

- Dipimpin oleh anggota Dewan Komisaris yang ditunjuk.
  - *The EGMS shall be chaired by a member of the Board of Commissioners designated for such purpose.*
- **Pimpinan rapat mengatur jalannya rapat, menetapkan kuorum, mengelola waktu, menjaga ketertiban, dan memutuskan metode pengambilan keputusan.**
  - *The Chairperson of the Meeting shall regulate the conduct of the meeting, determine the fulfillment of the quorum, manage the meeting time, maintain order, and determine the method of decision-making.)*
- Semua peserta wajib mengikuti arahan dan keputusan Pimpinan rapat.
  - *All participants shall comply with the directions and decisions of the Chairperson of the Meeting.*

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III. Kuorum Kehadiran / *Attendance Quorum*

- **Rapat sah jika dihadiri oleh pemegang saham atau kuasanya yang mewakili >50% saham dengan hak suara**.
    - *The EGMS shall be validly convened if attended by shareholders or their duly authorized proxies representing more than 50% of the shares with voting rights.*
- Kehadiran dihitung sebelum rapat dibuka dan tetap berlaku meski peserta meninggalkan rapat.
    - *Attendance shall be determined prior to the opening of the meeting and shall remain valid notwithstanding any participant leaving the meeting thereafter.*
- Peserta hadir setelah registrasi ditutup tidak dihitung dan tidak berhak bertanya atau memberikan suara.
    - *Participants who join the meeting after the registration period has closed shall not be counted for purposes of determining the quorum and shall not be entitled to raise questions or cast votes.*
- Jika kuorum tidak terpenuhi, rapat ditunda dan dijadwalkan ulang.
    - *If the required quorum is not met, the meeting shall be adjourned and rescheduled.*

IV. Sesi Tanya-Jawab / *Question-and-Answer Session*

- **Pertanyaan diajukan melalui fitur chat eASY.KSEI.**
    - *Questions may be submitted through the chat feature available on eASY.KSEI.*
- Pertanyaan harus mencantumkan identitas dan relevan dengan agenda.
    - *Questions must include the identity of the shareholder or proxy submitting the question and must be relevant to the agenda of the meeting.*
- Pertanyaan tidak relevan, menyerang pribadi, atau mengganggu rapat dapat tidak ditanggapi.
    - *Questions that are irrelevant, personal in nature, or disruptive to the conduct of the meeting may not be addressed.*

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IV. Sesi Tanya-Jawab (lanjutan) / *Question-and-Answer Session (cont'd)*

- **Setiap peserta maksimal mengajukan 2 pertanyaan atau pendapat.**
  - *Each participant may submit a maximum of two (2) questions or statements of opinion.*
- Pertanyaan serupa dapat dijawab secara bersamaan.
  - *Questions of a similar or substantially similar nature may be addressed collectively.*
- Sesi tanya jawab dibatasi maksimal 10 menit atau sesuai keputusan pimpinan rapat.
  - *The question-and-answer session shall be limited to a maximum of ten (10) minutes or such other period as may be determined by the Chairperson of the Meeting.*

V. Mekanisme Pengambilan Keputusan / ***Decision-Making Mechanism***

- Keputusan diutamakan melalui musyawarah mufakat.
  - *Resolutions shall, to the extent possible, be adopted through deliberation to reach consensus.*
- Jika tidak tercapai, dilakukan pemungutan suara dengan pilihan SETUJU, TIDAK SETUJU, atau ABSTAIN.
  - *If consensus cannot be reached, the resolution shall be adopted through voting, with the voting options of AGREE, DISAGREE, or ABSTAIN.*
- **Keputusan sah jika disetujui >50% suara hadir.**
  - *A resolution shall be validly adopted if approved by more than 50% of the votes validly cast at the meeting.*
- Suara ABSTAIN dihitung sama dengan suara mayoritas yang memberikan suara.
  - *ABSTAIN votes shall be counted in the same manner as the majority votes.*

TATA TERTIB RUPSLB / EGMS RULES OF PROCEDURE

V. Mekanisme Pengambilan Keputusan (lanjutan) / *Decision-Making Mechanism (cont'd)*

- **Pemungutan suara dilakukan secara elektronik (eASY.KSEI).**
  - *Voting may be conducted electronically through eASY.KSEI.*
- Pemegang saham yang tidak menyatakan suara dianggap SETUJU.
  - *Shareholders who do not cast or declare their vote shall be deemed to have voted AGREE.*
- Semua hasil suara diumumkan oleh notaris dan Biro Administrasi Efek.
  - *The voting results shall be announced by the Notary and the Securities Administration Bureau*
- Keputusan dan pembahasan dituangkan dalam Berita Acara Notaris.
  - *The resolutions adopted and the discussions conducted during the meeting shall be recorded in the Notarial Deed of Minutes of Meeting.*

VI. Lain-lain / *Miscellanus*

- Hal yang belum diatur diputuskan oleh Pimpinan Rapat sesuai peraturan.
  - *Any matters not specifically provided for herein shall be determined by the Chairperson of the Meeting in accordance with the prevailing laws and regulations.*
- Selama rapat, penggunaan telepon genggam harus dalam mode senyap, dan dilarang merekam atau mengambil gambar agar rapat berjalan lancar.
  - *During the meeting, mobile phones must be kept in silent mode, and participants are prohibited from recording or taking photographs to ensure the orderly and smooth conduct of the meeting*

MATA ACARA RAPAT / *SOLE AGENDA*

Persetujuan atas Perubahan Pasal 3 Anggaran Dasar Perseroan dalam rangka penyesuaian dengan Klasifikasi Baku Lapangan Usaha Indonesia 2025 ("**KBLI 2025**")

*Approval of the amendment to Article 3 of the Company's Articles of Association in order to align with the 2025 Indonesian Standard Industrial Classification ("**KBLI 2025**").*

UCID’S KBLI

KBLI Year	KBLI Code	Description
KBLI 2017	17091	Industri Kertas Tissue
KBLI 2020	17091	Industri Kertas Tissue
KBLI 2025	17091	Industri Kertas Tissu

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